

LEARNING DIFFICULTIES AUSTRALIA

Information re application for LDA Consultant Membership

Applicants for Consultant Membership must be financial members of LDA. As well as the ordinary LDA Membership benefits, Consultants may join local Consultant Networks, register for LDA's Online Tutor Search service, attend Consultant only PD, and join the LDA sponsored Consultant group insurance scheme.

YOUR APPLICATION - The following information will be included in your application.

Completing the *Consultant Application form* will provide the following details:

1. If already a member of LDA, provide your membership number
2. Evidence (copy) of current teacher registration with the relevant State Education body. Ensure the information regarding your National Police History Check is shown
3. Evidence (copy of transcripts) of post graduate university qualification(s) which must include a significant LD component
4. Evidence of at least three years' teaching experience in a recognised educational institution
5. Referee contact details for 2-3 referees regarding your experience in the classroom and in working with LD students
6. Select 4 of your Professional Development activities -with a strong evidence basis focused on learning difficulties- in which you participated within the last 2-3 years. As well as face-to-face events, this PD can include some webinars, podcasts, other online learning options and reading of relevant articles. List (a) Subject/ title (b) Name of presenter/s or Publication (if a reading) (c) Date. Evidence such as attendance certificates is preferred along with a brief explanation of the relevance to your teaching.
7. A case study of your work, past or current, with a student who has learning difficulties. Please include details of all preliminary and ongoing assessments, your analysis of the results, subsequent program planning and implementation.

Please note:

- LDA consultants who teach students privately are required to be currently insured for *both public liability and professional indemnity*. You may join LDA's very reasonable group insurance scheme. If you choose another, you must provide evidence of your annual cover from the date of LDA's letter inviting you to be a Consultant
- Professional development activities will be required for continuing Consultancy membership. If your application is accepted, you will receive a copy of the PD requirements for renewal. Relevant PD events you may wish to attend are emailed to members as they arise
- An interview may be requested

PAYMENT DETAILS - *Consultant Membership payments are not yet required*

If you are not already a financial member of LDA, join before sending your Consultant application - see website for details. The non-refundable general LDA Membership fee is \$100.00 (GST inclusive). You can pay this in one of the following ways:

Online: [click here](#) to join LDA online OR see on the LDA website at www.ldaustralia.org

By EFT: Make payments to BSB: 063 238 Acc. No: 1000 1271 Account Name: Learning Difficulties Australia

If mailing your application by post, payment may also be made:

By Cheque: Please make cheques payable to *Learning Difficulties Australia* or

By Credit Card: Please circle type of card: **Visa MasterCard**

Card No:			
CVV (Back of Card)		Expiry date: /	Amount \$
Name on Card			

SENDING YOUR APPLICATION

Complete the Application and Check List to ensure you provide all the required information.

Applications sent by email are preferred. Send to the *LDA Administration Officer* at ldaquery@biqpond.net.au
Please check that scanned copies of documents are readable.

Or you may post 3 copies of your application with cheque or credit card payment (if now joining LDA) to
Administration Officer, LDA, PO Box 4013 Box Hill South Victoria 3128

If your application is successful, you will then be asked to send payment for:

1. Annual \$55 Consultant membership fee
2. An optional annual fee of \$100.00 if you wish to be included on the OTS (Online Tutor Search) listing, which provides information on your services and email contact details.
3. LDA Group Insurance cover and cost for this – [click here](#) for LDA Insurance details (or evidence of other cover).
Once payments have been made, you will be sent your Certificate and contacted about your local network.